

JOB ANNOUNCEMENT (INTERNAL/EXTERNAL)

POSITION INFORMATION

Job Title: Laboratory Technologist
Division: Administrative Services **Department:** Clinical Laboratory
Reports to: Laboratory Manager **Classification:** Regular, Full Time
Opening Date: 08/19/2020 **Closing Date:** 08/26/2020

ANTICIPATED WORK SCHEDULE

(Hour of operation and schedule subject to change)

Department Hours of Operation 24 hours per day, 7 days per week

Schedule Schedule is subject to change dependent on rotational shifts and hours of operation.

BASIC PURPOSE OF THE JOB

Responsible for the analysis of laboratory specimens and subsequent result reporting according to laboratory protocol and procedures.

QUALIFICATIONS

Minimum Education ▪ Bachelor's degree in Medical Technology.

Minimum Work Experience ▪ One (1) year of experience in Medical Technology preferred.

Required Licenses / Certifications ▪ Current ASCP or ASCPI certification preferred

Required Skills, Knowledge and Abilities ▪

OVERVIEW OF JOB RESPONSIBILITIES

1. Performs accurate and appropriate testing of specimens received in the laboratory, according to established laboratory protocol and procedures.
2. Reports test results in a timely manner and according to established laboratory protocol and procedures.
3. Follows established procedures for laboratory quality control and reports discrepancies to the appropriate supervisor.
4. Performs daily, weekly, monthly, or as needed, maintenance on instruments and equipment as appropriate. Performs calibration of equipment as required.
5. Troubleshoots instruments, equipment, reagents, and patient specimen's when problems occur. Notifies the supervisor if unable to solve the problem.
6. Complies with established laboratory and hospital policies for universal precautions and safety procedures. When handling blood and/or body fluids, universal precaution procedures will be followed in order to minimize exposure to infectious diseases. Safety policies and procedures will be followed when using chemicals.
7. Performs phlebotomy (venipunctures, fingersticks, bleeding times) as appropriate for the patient requiring this procedure.
8. When requested, performs duties required for relief in higher classification in supervisor's absence.
9. Attends all required safety training programs and can describe his or her responsibilities related to general safety, department/service safety, and specific job-related hazards
10. Responsibly follows the Hospital Exposure Control Plans/Bloodborne and Airborne Pathogens.
11. Demonstrates respect and regard for the dignity of all patients, families, visitors and fellow employees to ensure a professional, responsible and courteous environment.
12. Promotes effective working relations and works effectively as part of a department/unit team inter and intra departmentally to facilitate the department's/unit's ability to meet its goals and objectives.

*Complete job description provided upon employment.