

**JOB ANNOUNCEMENT  
(INTERNAL/EXTERNAL)**

**POSITION INFORMATION**

**Job Title:** Staff Radiation Therapist  
**Division:** Support Services                      **Department:** Radiation Oncology  
**Reports to:** Radiation Oncology Manager                      **Classification:** Regular, Full Time  
**Opening Date:** Friday, June 19, 2020                      **Closing Date:** Friday July 3, 2020

**ANTICIPATED WORK SCHEDULE**

*(Hour of operation and schedule subject to change)*

**Department  
Hours of  
Operation**

**Schedule** Schedule is subject to change dependent on rotational shifts and hours of operation.

**BASIC PURPOSE OF THE JOB**

Using radiation safety measures and protection devices to comply with government regulations and to ensure safety of patients and staff. Prepare and administer radiation therapy to patients using appropriate equipment under direction of physician. Explain test procedures and safety precautions to patients and assist them during procedures. Calculate, measure and record radiation dosage or radiopharmaceuticals received, used and disposed, using computer and following physician's prescription. Collect and analyze data from the computer-generated image for interpretation by a physician. Follow the directives of physicians, radiology management, and hospital administration in performing activities. Participate in all department and hospital directed Quality Assurance activities. Perform other duties in the department as directed by management.

**QUALIFICATIONS**

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| <b>Minimum Education</b>                            | <ul style="list-style-type: none"><li>▪ Bachelor's degree in biology, physical sciences, or related field</li><li>▪ Graduate from accredited school of Radiation Therapy Technology school.</li></ul>  |
| <b>Minimum Work Experience</b>                      | <ul style="list-style-type: none"><li>▪ 0-3 years of experience as a practicing radiation therapist</li></ul>  |
| <b>Required Licenses /<br/>Certifications</b>       | <ul style="list-style-type: none"><li>▪ R.T ARRT Registry</li></ul>  |
| <b>Required Skills, Knowledge<br/>and Abilities</b> | <ul style="list-style-type: none"><li>▪ Possess desired clinical skills in radiation-oncology.</li><li>▪ Excellent verbal, written, and presentation and negotiation skills.</li><li>▪ Proven supervisory skills</li><li>▪ Demonstrated leadership skills.</li></ul> |

**OVERVIEW OF JOB RESPONSIBILITIES**

1. Supports patient care by resolving treatment plan issues with physicians, physicists, and treatment staff; establishing and maintaining quality assurance program for treatment and clinic functions.
2. Provides a safe environment by monitoring radioactive exposure of staff and patients and radium loading and handling; maintaining treatment charts and radium records.
3. Serves and protects the hospital community by ensuring adherence to professional standards, hospital policies and procedures, federal, state, and local requirements, and The Joint Commission (TJC) standards.
4. Stays in tune with the organization and hospital environment.
5. Provides radiation therapy treatment to patients.
6. Attends conferences, network with specialized search firms, visit schools, expand knowledge to proactively source and prepare the future workforce.
7. Follows all organization and department or unit policies and procedures.
8. Assures quality services and promotes positive employee relations.
9. Attends all required safety training programs and can describe his or her responsibilities related to general safety, department/service safety, and specific job-related hazards.
10. Responsibly follows the Hospital Exposure Control Plans/Bloodborne and Airborne Pathogens.

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11. Demonstrates respect and regard for the dignity of all patients, families, visitors and fellow employees to ensure a professional, responsible and courteous environment.
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  13. Promotes effective working relations and works effectively as part of a department/unit team inter and intra departmentally to facilitate the department's/unit's ability to meet its goals and objectives.

\*Complete job description provided upon employment.

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