

JOB ANNOUNCEMENT (INTERNAL/EXTERNAL)

POSITION INFORMATION

Job Title: Registered Nurse
Division: Medical Staff Services **Department:** Specialty Care Services
Reports to: Specialty Clinic Manager **Classification:** Regular, Full Time
Opening Date: Wednesday, October 09, 2019 **Closing Date:** Continuous until position filled

ANTICIPATED WORK SCHEDULE

(Hour of operation and schedule subject to change)

Department Hours of Operation Monday – Friday from 8:00AM – 5:00PM

Schedule Monday – Friday from 8:00AM – 5:00PM

BASIC PURPOSE OF THE JOB

Provides and manages individualized, goal-directed nursing care through use of the nursing process and the principles of nursing care in accordance with departmental and Hospital policies and procedures in the in- patient and out- patient setting.

QUALIFICATIONS

Minimum Education

- Graduation from a recognized school of professional nurses with Bachelors/Associate degree in nursing.

Minimum Work Experience

- Three to five years of outpatient nursing, or one to two years of Surgical or Cardiovascular nursing experience is preferred.

Required Licenses / Certifications

- Current Registered Nurse license from the Territory of Guam.
- Current Healthcare Provider BLS certification
- Current Chemotherapy and Biotherapy certification (must be obtained within six months of employment).

Required Skills, Knowledge and Abilities

- Knowledge of the principles, practices and theory of professional nursing, including basic knowledge related to nursing, such as biological, physical, social, and medical sciences, and their applications for better understanding of patient care problems.
- Knowledge of the methods of prevention and control of communicable and infectious disease.
- Ability to learn and apply hospital nursing techniques, operations and equipment, particularly those applicable to specialized units of the hospital.
- Ability to learn and apply hospital dietetics, personal hygiene and bedside nursing.
- Ability to make work decisions in accordance with the professional standards, rules and regulations and other program guidelines.
- Ability to understand and follow oral and written instructions.
- Ability to work effectively with employees and the public.
- Ability to interpret and explain the purposes and methods of prescribed treatments and necessity for continuing such treatments to concerned individuals.
- Ability to maintain records and charts of EHR and to prepare reports.
- Ability to instruct subordinate nurses and auxiliary personnel in the care and treatment of patients.
- Ability to maintain a sympathetic attitude towards and effective relationships with patients and their families.

OVERVIEW OF JOB RESPONSIBILITIES

1. **Initiates assessments of problems presented by each patient, which includes observations of physical, physiological, pathophysiological and psychological needs of each patient.**
2. **Reviews diagnostic data of studies and evaluations done by the health care team, and communicates findings and reports to physicians and responsible nursing staff as required.**
3. **Make continuous and systematic assessments and observations to identify favorable and unfavorable signs and symptoms, keeping physician informed of significant changes during infusion/treatment.**
4. **Implements the medical care plan (Physician's Orders) of each patient and evaluates the response of the patient to medications administered and treatments rendered**
5. **Implements nursing actions in response to assessments and observations of signs and symptoms and as patient's condition as required. Guides are given by subordinate members of the nursing staff.**

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6. **Assigns the aspects of care to selected members of the nursing team according to their level of training; guides care given by subordinate members of the nursing staff; assumes charge responsibilities of the nursing unit as assigned.**
 7. **Uses adaptive and life sustaining equipment, in addition to nursing skills and techniques as determined by specific types of services rendered in assigned areas.**
 8. **Documents nursing actions taken, medications and treatments given with responses as required.**
 9. **Perform related duties and requested within reason.**

*Complete job description provided upon employment.
