

JOB ANNOUNCEMENT (INTERNAL/EXTERNAL)

POSITION INFORMATION

Job Title: Social Worker
Division: Nursing Services **Department:** Social Services
Reports to: Lead Social Worker **Classification:** Regular, Full Time
Opening Date: 04/12/2019 **Closing Date:**

ANTICIPATED WORK SCHEDULE

(Hour of operation and schedule subject to change)

Department Monday through Friday
Hours of 8:00am – 5:00pm
Operation (Required to be on-call as scheduled)

Schedule 8-hour shift per weekday
(Schedule is subject to change dependent on rotational shifts and hours of operation)

BASIC PURPOSE OF THE JOB

The social worker acts as a patient advocate to the hospital clients. An autonomous role that coordinates, negotiates, procures services and resources for, and manages the care of complex patients to facilitate achievement of quality and cost-efficient patient outcomes. Determines medical and social services eligibility on new admissions. Interviews clients to assess client's social situation; identifies psycho-social problems that would interfere with treatment plan, provides supportive counseling to clients, families and staff members; assists them in understanding client's physical and/or mental disability; encourages and motivates patient and family to actively participate and cooperate in treatment plan. Conducts home visits for follow-ups or home assessments to ensure client's treatment plan will be successful. Coordinates with other agencies and organizations in the provision of services for clients or family. Works collaboratively with interdisciplinary staff internal and external organizations. Participates in quality improvements and evaluation processes related to the management of patient care. The social worker is on-site and available seven days a week and during holidays, therefore, is required to work an on-call rotation schedule..

QUALIFICATIONS

Minimum Education	<ul style="list-style-type: none">▪ Bachelor's degree in Social Work▪ Master's degree in Social Work preferred.▪ Graduate from an accredited school preferred
Minimum Work Experience	<ul style="list-style-type: none">▪ Two (2) years of Social Work experience preferred.▪ Experience in a hospital setting preferred
Required Licenses / Certifications	<ul style="list-style-type: none">▪ Current Healthcare Provider BLS Certification
Required Skills, Knowledge and Abilities	<ul style="list-style-type: none">▪ Knowledge of social work theories, principles and practices.▪ Ability to understand the dynamics of individual and group behavior.▪ Ability to apply and interpret rules and regulations, and procedures pertaining to social work.▪ Ability to develop and implement individual treatment plans with flexibility and independence.▪ Ability to utilize relevant personality theory, casework method, consultation in social work practice.▪ Ability to interpret programs to other staff, discipline, and community agencies.▪ Ability to analyze information and to make work decisions based on this information.▪ Ability to work effectively with the public and staff members.▪ Ability to communicate effectively, orally and in writing.▪ Ability to maintain records and prepare reports.▪ Skill in the safe operation of a motor vehicle.▪ Knowledge of post-acute care community resources.▪ Demonstrate flexibility via an ability to adapt to changing priorities and regulations. <p>Basic computer skills</p>

OVERVIEW OF JOB RESPONSIBILITIES

1. Makes patient visits to provide individual and family counseling/short term therapy, as needed.
2. Assesses and diagnoses the psychosocial needs of the patients, caregivers, and families—how these needs are impeding the plan of care, as evidenced by documentation on the plan of care and clinical narrative within 24 hours of psychosocial assessment to determine a client's needs.
3. Upon assessing patient needs, social worker makes all appropriate referrals to other community service agencies in a timely manner, as evidenced by documentation.
4. During each visit, the plan of care, discharge plan and outcome criteria are reassessed to meet client and family/caregiver needs and ensure quality of care, as evidenced by documentation in the clinical record.

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5. During each visit demonstrates the skills and judgment necessary to implement the plan of care, interventions, and procedures necessary for the care of the client, as evidenced by the chart review and direct supervision.
 6. During each visit performs all duties/responsibilities required to ensure that the unique nature of the client is addressed. This includes the age, personality, and psychosocial needs of the client served, as evidenced by documentation in the clinical record and direct supervision.
 7. Provides consultation to other professional health personnel regarding psychosocial issues and in-service education to agency staff, as evidenced by case conference notes, grand round notes, and documentation in clinical charts.
 8. Maintains a relationship with other mental health/social service agencies in the area, as needed and evidenced by documentation in the clinical record and discussed in supervision.
 9. Works to attain an increasing knowledge of counseling and therapy practice by attendance at pertinent in-services and seminars, as evidenced by education logs and CEU certificates.
 10. Determines medical and social services eligibility on new admissions.
 11. Interviews clients to assess client's social situation.
 12. Identifies psycho-social problems that would interfere with treatment plan and provides supportive counseling to clients, families and staff members.
 13. Assists them in understanding client's physical and/or mental disability and encourages and motivates patient and family to actively participate and cooperate in treatment plan.
 14. Conducts home visits for follow-ups or home assessments to ensure client's treatment plan will be successful.
 15. Coordinates with other agencies and organizations in the provision of services for clients or family.
 16. Works collaboratively with interdisciplinary staff internal and external organizations.
 17. Participates in quality improvements and evaluation processes related to the management of patient care.
 18. The social worker is on-site and available seven days a week and during holidays, therefore, is required to work an on-call rotation schedule.

*Complete job description provided upon employment.
